



Policy Document

# Code of Conduct Participants

Amended by the CoM on 30<sup>th</sup> November 2019



# European Youth Parliament Luxembourg

## Code of Conduct for Participants

**Applicability:** *Participants includes everyone attending the event, besides guests. For sessions that means delegates and teachers. For all other EYP events beyond sessions it means everyone that is not covered by the Code of Conduct for officials.*

### **Commitment to integrity**

1. Participants are obliged to behave in a way that does not reflect negatively on the EYP, the National Committee and other participants at the event.
2. Participants are obliged to behave in a way that does not reflect negatively on the Organising Committee, and should, therefore, respect all rules established by the organising team, including, but not limited to:
  - a. participating in all mandatory items of the programme in a timely manner;
  - b. respecting the venues where the event is taking place, and their respective rules;
  - c. not abandoning the group or premises of the event without explicit permission to do so;
  - d. behaving as a representative of the organisation at all stages of the event, even outside the official programme elements.

### **Behaviour and non-discrimination**

3. Participants must behave respectfully towards other session participants. Expected behaviour includes:
  - a. maintaining a positive and welcoming environment for all participants;
  - b. not engaging in conduct that is unfair or abusive towards others;
  - c. respecting cultural, religious, and personal differences;
  - d. not discriminating any other participant on the basis of their age, sex, gender identity, sexual orientation, physical or mental disabilities, religion, national or ethnic origin, family status, marital status, or any other status.
4. Bullying or harassment of any kind – whether, verbal, non-verbal, physical aggression, sexual or emotional is not tolerated at any events connected with our organisation.



### **Sexual conduct and relationships**

5. Session participants must respect national laws setting the age of sexual consent.
6. The EYP operates under a clear consent culture. Everything that is not a yes is a no.
7. Participants are expected to promote a safe environment free from sexual misconduct.
8. Session participants cannot engage in any romantic or intimate activity with people in a position of trust towards them. This rule applies in addition to the Policy on Safe and Dignified EYP and the Participant Welfare Policy.

### **Alcohol consumption and drug abuse**

9. The EYP respects Luxembourgish National law and limits the use of alcohol and tobacco accordingly.
10. No participant should put themselves in a position in which they are unable to fulfil their duties or participate in the official programme due to overindulgence. The Head-Organisers, NC representatives and Event/National Safe Persons retain the right to confiscate any excess alcohol and return it at the end of the event.
11. The consumption or use of any illicit drugs and marihuana is strictly forbidden at all EYP events.

### **Criminal conduct**

12. Event participants are obliged to comply with Luxembourgish National law.

### **Duties and responsibilities**

13. Any person who has agreed to chaperone a delegation is responsible for the well-being and good behaviour of the said delegation during a session.
14. Every individual should intervene to stop an inappropriate behaviour when observed (be it bullying, harassment or other harmful or dangerous behaviour). Serious and grave incidents should be reported to the Safe Person in accordance with the procedure set out in the Policy for a Safe and Dignified EYP.
15. Every participant must confirm that they have understood the essence of the Code of Conduct, the Welfare Policy and the Policy for a Safe and Dignified EYP.



## **Cancellation**

16. Any person who cancels their participation to a session less than 14 days prior to its official starting date will lose all rights to reimbursement of already made payments to the NC. Moreover, the NC retains the right to pursue payment obligations of such participants if costs arise from their late cancellation.

17. Exceptions to clause 16 are only granted if the participant can prove that their inability to attend the event is due to Force Majeure or sickness (e.g. by a doctor's note).

## **Consequences**

18. Violation of this Code of Conduct will result in appropriate disciplinary action at the discretion of the Event Safe Person (in consultation with the session leadership and NC board) including, but not limited to:

- a. reprimands;
- b. expulsion from the event at the participant's own expense (access to any of the program elements or venue is forbidden from then on);
- c. mention of the behaviour in the participant's evaluation;
- d. "Inability" to be selected for International Sessions or events organised with the support or involvement of the International Office/Governing Body for a certain amount of time;
- e. downgrading of national members in their selection ranking;
- f. legal action in case of unlawful behaviour;
- g. indefinite expulsion from the national organisation, either temporary or permanent;
- h. expulsion from all EYP events, both national and international, either temporary or permanent.

19. Complaints in case of serious breach of the policy can lead to further consequences being imposed by the Governing Body, following complaints submitted to the Safe Core Team.

20. EYP Luxembourg denies all responsibility for individuals infringing on this policy and will not cover costs thence arising.



**Personal Information** (Please fill out legibly in capital letters)

<b>Full Name</b>	
<b>Date of Birth</b>	
<b>ID Number/Passport</b>	
<b>Nationality</b>	

**Emergency Contact** (Please fill out legibly in capital letters)

<b>Full Name &amp; Relation</b>	
<b>Address (street/no./ZIP/City)</b>	
<b>Country</b>	
<b>Emergency Mobile Phone number</b>	

By signing this Code of Conduct, I hereby confirm that as a participant of events and sessions organised by EYP Luxembourg, I (and my Parent or Guardian in the case of being underage) have read, understood, and accepted the Code of Conduct and will henceforth abide by it.

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Signature of the Participant  
Place, date

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Signature of the Legal Guardian (if participant is underage)  
Place, date